

MINUTES

Town of Port au Port East
Special Council Meeting September 26th, 2023

Minutes of a special meeting of the council of the
Town of Port au Port East,
held in the Town Hall, September 26th, 2023, at 6:30 P.M.

Members
Present

Mayor	J. Crane
Deputy Mayor	J. Erickson
Councillors:	C. Joseph

Also,
Present

Town Clerk (Acting)	K. Hunt
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14 people are present in the public galleries.

Mayor J. Crane called the meeting to order at 6:34pm.

Guests

No guests

Committee Reports

No committee reports.

Delegations

No delegations

Correspondence

No Correspondence

Finances

No Finances

General Business

No General business

Admin.

No Admin

Regulations

No Regulations

Permits

No Permits

Discussion:

Department of Transportation and Infrastructure – Call for Applications for 2024 – 2025 Municipal Capital Works Funding for the Project Well Drilling to search for drinking water for the town.

Motion 86 - 23 J. Erickson/C. Joseph

Be it resolved that, the Town of Port au Port East borrow from Bank of Montreal, 10 Pennell’s Lane, Deer Lake, NL, \$17,934.05 for Project Well Water Drilling Project, for a term of 2 years, amortization period of 2 years. Rate will be fixed @ 7.49 repaid monthly @ 806.94 including interest. The purpose of this loan is to locate a new source of water to supply the town.

In favor:

Mayor J. Crane
Deputy Mayor J. Erickson
Councillors: C. Joseph

Opposed:

0

Abstaining:

0

Motion Carried

Department of Transportation and Infrastructure – Call for Applications for 2024 – 2025 Municipal Capital Works Funding for the Waterline Upgrades – Extension to Romaine’s Road project.

Motion 87-23 J. Erickson/C. Joseph

Be it resolved that, the Town of Port au Port East borrow from Bank of Montreal, 10 Pennell’s Lane, Deer Lake, NL, \$17,934.05 for the GST portion of the Project Well Water Drilling Project, for a term of 1 year, amortization period of 1 year. Rate will be prime + 1.25% and approx. monthly interest will be \$ 129.74. The purpose of this loan is to locate a new source of water to supply the town.

In favor: Mayor J. Crane
Deputy Mayor J. Erickson
Councilors: C. Joseph
Opposed: 0
Abstaining: 0
Motion Carried

Change the title of town clerk to town clerk/manager. – Primary reason for the change is for supervision of staff, as well as making decisions and payments while dealing with public.

Motion 88-23 J. Erickson/C. Joseph

Be it resolved that, effective immediately, the current town clerk will assume the role and responsibilities of a town clerk/manager with a spending limit of \$ 5,000.00 with the exception of no limit in the case of emergencies.

In favor: Mayor J. Crane
Deputy Mayor J. Erickson
Councilors: C. Joseph
Opposed: 0
Abstaining: 0
Motion Carried

Advertise to hire a full-time water operator/maintenance person. – A full-time person is required in addition to our current part-time water operator/maintenance person. The current part-time worker may apply for the full-time position. Position will be 35 hours a week with a salary to be discussed and determined by qualifications.

Motion 89-23 J. Erickson/C. Joseph

Be it resolved that, the current town clerk will advertise to fill the vacant full-time water operator/maintenance person position.

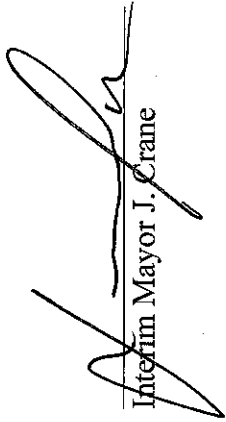
In favor: Mayor J. Crane
Deputy Mayor J. Erickson
Councilors: C. Joseph
Opposed: 0
Abstaining: 0
Motion Carried

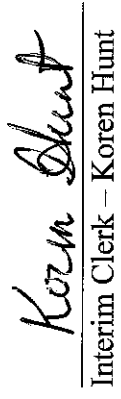
Adjournment Motion # 90– 23 – C. Joseph/J. Erickson

Be it resolved that Council do now adjourn to meet again on Tuesday,
October 10th, 2023 at 6:00 PM

In favor: Mayor J. Crane
Deputy Mayor J. Erickson
Councilors: C. Joseph
Opposed: 0
Abstaining: 0
Motion Carried

The meeting adjourned at 7:27 P.M


Interim Mayor J. Crane


Interim Clerk – Koren Hunt