

Meeting # 10

December 8, 2020

Present: Mayor James Cashin
Deputy Mayor Eileen Hann
Councillor Elaine Martin
Councillor Gordon Johnston
Councillor Michael McCann

Mayor Cashin called the meeting to order at 5:55 p.m.

Minutes of last meeting held on November 10th, 2020.
Mayor Cashin asked if there were any errors or omissions.

Motion 80-2020 **Councillor Johnston / Deputy Mayor Hann**

Resolved, that, the minutes of meeting held on November 10th, be approved with the following changes: Council decided to meet with our Water Operator to discuss issues that need to be addressed.

All In Favor
Motion Carried

There was a discussion regarding payroll issues from years prior and Council wants clerk to research the cost to further examine whether or not there are any other issues

Motion 81-2020 **Councillor McCann / Councillor Martin**

Resolved, that, Clerk will research the cost for the town auditor to examine payroll to determine whether or not there are any other issues that need to be addressed.

All In Favor
Motion Carried

Correspondence:

- Community Transportation Bus - (BEST - Bay St. George Extended Senior's Transportation). A new Board has been set up – Councillor McCann gave an update and asked if Council would be interested in him doing a presentation at the next Council meeting in January. He also showed Council the “Decal” that he had been working on for the bus and asked if they approved. Council also extended congratulation to Councillor McCann for being selected as Chairperson for the BEST Board.

- “Thank You” from Twilight 50+ Club – Council received a “Thank You” card for the donation of \$500.00 towards expenditures. Council recognizes that the majority of fundraisers were unable to proceed due to Covid-19 restrictions.

Finances: Accounts Payable:

\$ 27,188.70

Motion 82-2020

Councillor Johnston / Councillor Martin

Resolved, that, the accounts payable in the above amount be approved for payment.

All In Favor

Motion Carried

Finances: Bank Statement ending November 30, 2020

Items for Discussion:

- Bacteriological Water Analysis Report – November 24th, 2020 – Satisfactory
- Recreation NL – Membership Fees – 75.00. Are we renewing for 2021 – Clerk will do some research into this organization.
- Budget 2021

Motion 83-2020

Deputy Mayor Hann / Councillor McCann

Resolved, that, due to rising assessment property values, Council will lower its mil rate from 5 mils to 4.75 mils for 2021.

All In Favor

Motion Carried

- Tax Rates 2021

Motion 84-2020

Councillor Johnston / Councillor McCann

Resolved, that, tax rates for 2021 year will remain the same with the exception of Property Tax (mil rate lowered from 5 to 4.75).

All In Favor

Motion Carried

- Covid – 19 Stimulus Program Project Applications – This will be an opportunity for the town to do renovations to bring the town buildings up to code (emergency doors / lighting) provide some new siding, painting, new septic system and benches etc to enhance the attractiveness of our town. If approved, this will be a 90/10 cost shared by the Provincial Government and Town.
- Delinquent Accounts – Clerk will do research to see what other towns do when faced with similar circumstances.

Other Info

- Recycling Product News – October 2020
- Infrastructure – November 2020
- CBDC Annual Report

Adjournment:

Motion 85-2020

Councillor Martin / Councillor Johnston

Time of Adjournment: 8:50 pm

Mayor

Jim Cashin

Clerk

Florence Barte

Meeting # 1
January 12, 2021

Present: Mayor James Cashin
Deputy Mayor Eileen Hann
Councillor Michael McCann
Councillor Elaine Martin – joined our meeting at 6:45 p.m. (working)
Councillor Gordon Johnston

Mayor Cashin called the meeting to order at 6 p.m

Guests: Ron and Shirley Benoit

Mr. & Mrs. Benoit asked to speak to Council regarding the placement of a mobile home on their Property located at 12 Oceanview Drive. They also wanted to discuss the foundation on which It will be placed.

Mr. Benoit asked what the purpose of having a cement slab was, and why in Port au Port East and not required elsewhere? Council had some concerns regarding past mobile homes that had become derelict and run down, and that there has to be the same standard for mobile homes as for anyone building a home. Mayor Cashin said that a slab would not be required and a discussion regarding regulations took place. Council thanked Mr. & Mrs. Benoit for joining the meeting and said that they would research and provide an answer as soon as possible.

Minutes of meeting held on December 8th.

Motion 04-2021 Councillor Johnston / Councillor McCann

Resolved, that, the minutes of meeting held on December 8th be approved as presented.

All In Favor
Motion Carried

Correspondence:

- Gerry Clarke (Search & Rescue) – Asking if Council will continue to donate money to pay their phone bill for 2021?

Motion 05-2021 Councillor McCann / Deputy Mayor Hann

Resolved, that, the Town of Port au Port East will support the Stephenville, Kippen's, Port au Port Search and Rescue by giving a donation of \$1,000.00 to pay their telephone bill for 2021.

All In Favor
Motion Carried

- "Thank You" from Jessica Benoit (winner of the Port au Port East \$200.00 Scholarship).
- Gerry Duffy – offered to provide assistance with our water system if we need him – very much appreciated.
- Generator – An offer was made to Council to purchase a generator that the town is not using for \$600.00

Motion 06-2021 **Councillor Johnston / Deputy Mayor Hann**

Resolved, that, Council will accept the offer to sell the generator for \$600.00

All In Favor
Motion Carried

Finances: Accounts Payable: **\$46,683.26**

Motion 07-2021 **Deputy Mayor Hann / Councillor McCann**

Resolved, that, the accounts payable in the above amount be approved for payment.

All In Favor
Motion Carried

Finances: Bank Statement for period ending December 31, 2020 – Reviewed and accepted.

Items for Discussion:

- Bacteriological Water Analysis Report – December 8th, 2020 – Satisfactory
- Letter to Council from Daren Benoit – Confirming that he resigned his position as Water Operator/ Town Maintenance Worker as of January 2nd 2021.

Motion 08-2021 **Councillor McCann / Councillor Martin**

Resolved, that, Darren Roberts CPA – the town auditor will be asked to do a separate audit of Payroll when he does the yearly audit in January 2021.

All In Favor
Motion Carried

- Motion to hire Gary Hynes to work with Stephen Barter as the town's water operators/maintenance workers.

Motion 09-2021

Councillor McCann / Councillor Martin

Resolved, that, Gary Hynes will be hired to work with Stephen Barter as the town Water Operators/ Maintenance Workers.

All In Favor

Motion Carried

- Gas allowance for Maintenance/ Water Operators

Motion 10-2021

Councillor Johnston / Councillor McCann

Resolved, that, the weekly gas allowance will be split 50/30.

All In Favor

Motion Carried

- Annual Review Fee – BMO. Clerk talked with Jennifer Hiscock – Commercial Account Manager at BMO who dropped the annual review fee from \$500.00 down to \$250.00
- Draft Development Plan and Regulations – Clerk presented Council members with a draft copy of our Development Plan and Regulations.

Adjournment:

Motion 11-2021

Councillor McCann / Councillor Johnston

Time of Adjournment 7:45 p.m

Mayor *Jim Cashin*

Clerk *Florence Barteo*