

MINUTES

Town of Port au Port East
Special Council Meeting August 26th, 2025

Minutes of a Special meeting of the council of the
Town of Port au Port East,
held in the Town Hall, August 26th, 2025 at 6:00 P.M.

*Members
Present*

Mayor	K. De Groot
Councillors:	F. Barter
	A. Barry

*Also,
Present*

Town Clerk	J. Pinksen
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7 people are present in the public galleries.

Mayor K. De Groot called the meeting to order at 6:02 pm.

Correspondence

- a) Audit scheduled for September 2nd – Office will be closed.

Elections

- A) Alternate returning officer

Accept Motion # 96 – 25 from the August 19th closed special council meeting.

Be it accepted that Motion # 96 – 25 be adopted from the August 19th Special Closed meeting where by Mary Cole will be the Alternate Returning Officer for Municipal Elections on October 2nd.

In favor:	Mayor	K. De Groot
	Councillors:	F. Barter
		A. Barry

Abstaining: 0

Motion Carried – Mary Cole Assigned Alternate Returning Officer

- B) Poll Clerk

Accept Motion # 97 – 25 from the August 19th closed special council meeting.

Be it accepted that Motion # 97 – 25 be adopted from the August 19th Special Closed meeting where by Tammy Pinksen will be the Poll Clerk for Municipal Elections on October 2nd.

In favor: Mayor K. De Groot
Councillors: F. Barter
A. Barry

Abstaining: 0

Motion Carried – Tammy Pinksen Assigned Poll Clerk.

C) Nomination Dates

Accept Motion # 98 – 25 from the August 19th closed special council meeting.

Be it accepted that Motion # 97 – 25 be adopted from the August 19th Special Closed meeting where by the nominations for Municipal Elections will take place on September 10th and 11th from 9:00 4:000 pm.

In favor: Mayor K. De Groot
Councillors: F. Barter
A. Barry

Abstaining: 0

Motion Carried – Nomination Dates: September 10th and 11th.

Finances

A) MNL Conference

Motion # 99 – 25: A. Barry/ F. Barter

Be it resolved that the town clerk (Jasmine) will register for this years MNL Conference and AGM.

In favor: Mayor K. De Groot
Councillors: F. Barter
A. Barry

Abstaining: 0

Motion Carried – Jasmine Pinksen to attend MNL AGM.

B) Professional Services

Motion # 100 – 25: A. Barry/ F. Barter

Be it resolved that the profession services from a Certified Professional Planner be obtained for potential rezoning of rural areas within the development regulations.

In favor: Mayor K. De Groot
Councillors: F. Barter
A. Barry

Abstaining: 0

Motion Carried – Professional services to be obtained for potential rezoning.

Permits

A) Excavation/ Backfill

Motion # 101 – 25: A. Barry/F. Barter

Be it accepted that an excavation/backfill permit will be issued for 21/23 Main Street.

In favor: Mayor K. De Groot
Councillors: F. Barter
A. Barry

Abstaining: 0

Motion Carried – Permit for excavation/backfill at 21/23 Main Street approved.

B) Water Connections

Motion # 102 – 25: F. Barter/A. Barry

Be it resolved that a permit for new water hookup will be issued for 21 Main Street.

In favor: Mayor K. De Groot
Councillors: F. Barter
A. Barry

Abstaining: 0

Motion Carried – Permit for new water hookup at 21 Main Street approved.

C) Extension (Home)

Motion # 103 -25: F. Barter/ A. Barry

Be it resolved that a permit for a new extension on the home at 178 Hynes Road be issues.

In favor: Mayor K. De Groot
Councillors: F. Barter
A. Barry

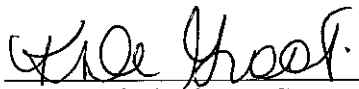
Abstaining: 0

Motion Carried – Permit for new home extension at 178 Hynes Road approved.

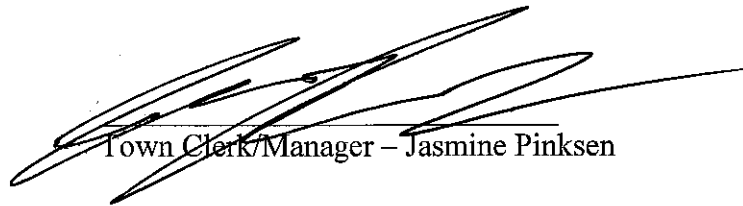
Next meeting September 9th

Motion to adjourn: K. DeGroot/F. Barter – 6:06pm

The meeting adjourned at 6:06 P.M



Mayor Kimberly De Groot



Town Clerk/Manager – Jasmine Pinksen